



National Institute of Technology, Silchar

(An Institution of National Importance)

Assam – 788 010

Phone : (03842) 244879

Web Site: <http://www.nits.ac.in>

Fax : (03842) 224797

EPABX : 233841-5129

No: Tech/873/15-16 (Pt-II)/ 2562-74

Date: - 15/10/18

NOTICE INVITING TENDER

Sealed tenders invited for items rate contract towards day to day Civil & Electrical maintenance works at NIT Silchar, from the agencies registered with Central PWD, Assam PWD, MES, Railway, BSNL / nationally reputed firm / shop / dealer for the supply of items as per price schedule. The schedules of items shall be available on the Institute website <http://www.nits.ac.in> & notice board or it can be obtained directly from the Estate Engineering Branch of the institute.

Sl. no.	Item NIT No. TECH/NIT/2018-19/12	Validity for rate	Cost of Tender Paper	Lump sum Security Money
1	The items rate contract for supply of water supply, sanitary, hardware & miscellaneous items for civil works at NIT Silchar inclusive of all taxes and levies, including carrying charges.	24 month from the date of submission of Tender.	1000.00	1,00,000.00
2	The items rate contract for supply of electrical items at NIT Silchar inclusive of all taxes and levies, including carrying charges.	24 month from the date of submission of Tender.	1000.00	50,000.00

A. CONDITIONS FOR SUBMISSION OF TENDER:

The registered firms/ agencies/shops/dealers are to satisfy the following requirements, failing which the tender is liable for rejection.

1. G.S.T registration: Self attested copy of G.S.T registration certificate for Shop Holders/Dealers/firm/Individual only. Applied for G.S.T registration is not valid.
2. Valid Trade License should be issued by the Competent Authority.
3. For Sl. No. 1 (Civil Items) - Experience of having successfully completed similar nature for supply of Civil items at Govt. Deptt / Govt. Organization / Govt. autonomous body during last 3 years ending last day of the month costing not less than Rs. 5.00 Lakh per year.

For Sl. No. 2 (Electrical Items) - Experience of having successfully completed similar nature for supply of Electrical items at Govt. Deptt / Organization / autonomous body during last 3 years ending last day of the month costing not less than Rs. 3.00 Lakh per year.

4. The Shop Holders/Dealers/firm/Individual should have experience for Annual rate contract for minimum 1 year of experience at Govt. Deptt / Govt. Organization / autonomous body. Necessary supporting documents should be produced.

5. PAN Card: Self attested copy of PAN card.

6. Financial solvency:

Financial solvency certificate issued by the Scheduled Bank as per proforma given in technical bid document (Proforma-2C) for amount not below Rs. 5.00 Lakh during current financial year.

(i) Bankers certificates should be on letter head of the Bank in original address to the Director, NIT Silchar in sealed envelope.

(ii) In case of partnership firm, certificate should include names of all partners as recorded with the Bank.

7. The agency / firm / shop / dealer should submit the item wise G.S.T breakup sheet.

A pre-qualification criteria of the agency / firm / shop / dealer is to be furnished along with schedule of rate.

B. TERMS & CONDITIONS:

1. **Institute shall purchase the item(s) as per requirement & based on the priority to the lowest quoted rate. This shall be the responsibility of the supplier to provide the item(s) as and when necessary within the validity period of the rate contract.** If the agency / firm / shop / dealer fails to deliver any or all of the items / services within the time period (s) specified in the purchase order or any extension thereof granted by NIT Silchar, the Institute may terminate the contract and cancel the purchase order in whole or in part and forfeit the lump sum security money as applicable.

2. MATERIAL ESCALATION

No material escalation will be given to agency / firm / shop / dealer for the initial contract period (i.e. one year from the date of award of contract). However, if the contract is renewed for further period, the escalation will be calculated as below:

$$\% \text{ Escalation} = \frac{B-A}{A} \times 100$$

Where A= Whole sale price index on the date of tender opening

B= Whole sale price index at the end of first year (for calculating escalation of 2nd year) / Wholesale price index at the end of 2nd year (for calculating escalation of 3rd year).

3. All the materials supplied by the contractor shall be ISI marked (wherever applicable) and of reputed & approved makes (as per CPWD SPECIFICATION) and their makes / brands / colour / finish will be approved by Engineer before supplying the materials.

4. Normal commercial warranty / guarantee shall be applicable to the supplied goods.
5. Carrying charges will not be paid separately. All materials should be F.O.R at NIT Silchar.
6. No addition or alternations in Tender forms shall be made by the bidder and if any such modification is made, the Tender is liable for rejection.
7. Demurrages and penalty, if any, paid by the agency / firm / shop / dealer shall not be borne by the Institute. In case of delay in delivery of ordered material penalty @ 2% of the total value of the order per one week may be imposed and after completion of the specified delivery period the contract may be terminated.
8. The duration of this contract shall be for a period of 24 months which is extendable for a further period of another six (6) months at the discretion of the Institute, except in the event of earlier termination under the terms and conditions. The contract shall automatically expire after completion of 24 months, unless extended further by mutual consent of the two parties in writing.
9. Any modification in the Govt Taxes after opening of tender the differences will be reimbursed by NIT Silchar on actual basis on production of documentary evidence.
10. All the Items & make should be as per CPWD specifications unless specified in the tender.
11. NIT will not be binding with the lowest bidder for procure the item for which tender was called for. NIT may procure items from Local Market also and for which no claim will be entertained.

C. INSTRUCTION OF THE BIDDER:

1. Tender is to be submitted in sealed envelope duly filed up & signed along with all relevant documents as prescribed. It is not binding for the bidding agency to quote for all the items. The rates should be **valid for 24 (Twenty Four) months** from the date of submission of Tender. The Institute reserves the right to accept the item wise lowest rate of all the bidders.
2. The agency / firm / shop / dealer should not debarred / terminated and / or blacklisted by any Govt. Deptt / Organization / autonomous body.
3. The agency / firm / shop / dealer should submit the warranty / guarantee details for each of the items where applicable.
4. Every page of this Tender document shall be duly sealed & signed by an authorized person, on behalf of the bidding firm. The sealed & signed Tender document should be submitted along with the bid.
5. The Tender submitted shall clearly mention the name of the firm / person in whose favour the purchase order is to be placed.

6. National Institute of Technology, Silchar is not liable for non receipt of the Tender forms in time due to wrong address / any delivery delay of the mail service provider / force majeure. Tender documents received after the last date & time for receiving Tenders will be summarily rejected.
7. NIT Silchar will award the contract to the bidder whose tender has been determined to be substantially responsive and who has offered the lowest evaluated tender price.
8. Cost of Tender paper (non refundable) & Lump sum security money (refundable) should be deposited separately in the shape of (i) Deposit at Call receipt of a scheduled Bank guaranteed by the Reserve Bank of India or (ii) Bankers cheque of a scheduled Bank or (iii) Fixed deposit (FDR) of a scheduled Bank. The offers without cost of Tender & lump sum security money shall be outright rejected.
9. The last date of submission of completed sealed document to be dropped in the tender box available at Estate Engineering Branch of the Institute is up to **02:00 pm on 31.10.2018** and will be opened at **03.30 pm** on same day in presence of firms/ agencies/shop Holders/Dealers or authorized persons thereof. If any, holidays / strike falls during the notified days, the process will be continued on next working day.
10. All legal disputes shall be under the jurisdiction of the Silchar Courts of Cachar District in the State of Assam.
11. The Director, NIT Silchar reserves the right to award the job whole to one or may split among more bidder(s).
12. The Director, NIT Silchar reserves the right to accept or reject any or all the Tenders without assigning any reason whatsoever.


Registrar

Copy to:

1. The Executive Engineer, PWD Silchar Building Division, Silchar-1
2. The Executive Engineer, CPWD Silchar Division, Chirukandi, Ramnagar, Tarapur, Silchar-3
3. The Dy. Chief Engineer, Const. NF Railway, Tarapur, Silchar-3
4. The Garrison Engineer, MES, Masimpur Cantt., Cachar.
5. P.S. to Director - for information to the Director.
6. The Registrar, NIT Silchar - for information.
7. Dean (SW), NIT Silchar - for information.
8. Estate (i/c), NIT Silchar - for information & necessary action.
9. The Deputy Registrar (Accounts), NIT Silchar - for information.
10. Webmaster, NIT Silchar - email Ids: (i) webmaster@nits.ac.in (ii) nitsupload@rediffmail.com with request to upload the Notice Inviting Tender to (i) nits.ac.in (ii) www.tender.gov.in soft copy of the NIT enclosed.
11. F.I.C purchase, NIT Silchar - for information
12. Notice Board, Estate Engineering Branch, NIT Silchar.
13. RTI Cell, NITS - for information.